Skillsoft® Continuous Leadership Journey™
Targeted learning process for the time-strapped manager

Get quick, convenient access to topics that address today’s most pressing business challenges across all levels of an organization. Concise videos and book summaries from industry experts are delivered monthly, and calendar reminders prompt managers to access powerful insights—all in less than 30 minutes per month.

ARE YOUR EMPLOYEES TAKING TIME TO DEVELOP ESSENTIAL SKILLS?

Continuous learning is the hallmark of a great manager. Despite the increasingly long hours that today’s managers spend on the job, time spent on their professional development has not increased. As a result, managers are not developing essential skills required to keep pace in today’s economy. Continuous Leadership Journey delivers the knowledge required to meet upcoming challenges within the constraints of a manager’s busy day.

A STRUCTURED PROCESS GUIDES LEARNING

With Continuous Leadership Journey, employees are prompted via calendar invitations to invest a few minutes in learning, reflection and on-the-job application. Calendar reminders guide learners to purposefully selected videos and book summaries related to that month’s topic. Associated individual activities and team exercises can be shared throughout the organization, creating alignment and a common leadership lexicon. The approach to learning is simple and quick, yet highly relevant and actionable.

"This process is changing the conversation about leadership development within Xerox. Through this process, our leaders from within several organizations are now taking time every month to develop themselves, and are having conversations with their teams that are both driving the business forward and enabling leadership development into the workflow."

Anthony Griswold
Head of Leadership Development, Xerox Corporation

Videos, book summaries and learning activities delivered monthly
AN ON-DEMAND LIBRARY DELIVERS THE BEST MINDS IN BUSINESS AND LEADERSHIP

The Skillsoft Leadership Channel® and ExecSummaries™ collections provide the foundation for your organization’s Continuous Leadership Journey. Leadership Channel contains thousands of videos from best-selling authors, executives and thought leaders, while ExecSummaries provide summations of today’s leading business books. Managers can access these video and book summary collections on their own to delve deeper into any of the program topics.

CONTENT ALIGNED TO THE COMPETENCIES THAT ARE MOST IMPORTANT TO TODAY’S MANAGERS

We’ve carefully selected the most pressing areas of development targeted to four distinct audiences within an organization: Senior Leaders, Mid Level Managers, First-Time Managers and Individual Contributors. Sample topics by audience include:

<table>
<thead>
<tr>
<th>SENIOR LEADERS</th>
<th>MID-LEVEL MANAGERS</th>
<th>FIRST-TIME MANAGERS</th>
<th>INDIVIDUAL CONTRIBUTORS</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Executive Development</td>
<td>• Management Development</td>
<td>• New Manager Transition</td>
<td>• Self-Development</td>
</tr>
<tr>
<td>• Leading Change</td>
<td>• Coaching and Providing Feedback</td>
<td>• Communication Essentials</td>
<td>• Emotional Intelligence</td>
</tr>
<tr>
<td>• Vision and Purpose</td>
<td>• Influence and Persuasion</td>
<td>• Difficult Conversations</td>
<td>• Interpersonal Communication</td>
</tr>
<tr>
<td>• Prioritization and Focus</td>
<td>• Prioritization and Delegation</td>
<td>• Team Building</td>
<td>• Setting and Managing Priorities</td>
</tr>
<tr>
<td>• Strategy and Growth</td>
<td>• Motivating and Inspiring Others</td>
<td>• Leading Productive Meetings</td>
<td>• Influence and Persuasion</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Teamwork and Collaboration</td>
</tr>
</tbody>
</table>

RESOURCES TO IMPLEMENT AND ENSURE PROGRAM SUCCESS

A Skillsoft Consultant works with your organization to design and pilot the program. Two levels of service are offered:

• Full Consulting Services Package - Skillsoft takes on planning, rollout and evaluation tasks.
• Quick Start Services Package - Ideal for organizations that require only basic consulting on best practices for successful set up and implementation.

FEATURES

Videos, book summaries and learning activities are delivered via managers’ calendars for anywhere, anytime access.

Rotating monthly topics are purposely selected to align with the competencies that are most important to leaders at all levels of an organization.

Skillsoft consultants manage program implementation, including reminders to program participants to ensure they complete the monthly learning activities.

BENEFITS

A structured continuous management development process

Woven into any manager’s day; small time investments result in significant impact on management and leadership development.

Managers learn at their own pace to increase knowledge through quick and easy access to multiple types of learning assets.

Skillsoft manages the implementation and evaluation work for you, making this easy to execute.