National Association of State Boards of Accountancy (NASBA)

NASBA serves as a forum for the 54 U.S. boards of accountancy. NASBA sponsors a variety of programs and services designed to enhance the effectiveness of its member boards.

Skillsoft’s affiliation with NASBA
Skillsoft is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. Skillsoft's Sponsor ID number is 106191.

NASBA’s Continuing Professional Education (CPE) program
Most states require continuing professional education (CPE) for CPAs to maintain active licenses. The fundamental purpose of Continuing Professional Education (CPE) is to maintain and/or increase professional competence. The National Registry of CPE Sponsors is a program offered by NASBA to recognize sponsors who offer CPE in accordance with nationally recognized standards. You can find more information at the CPE Registry website.

Individuals seeking CPE credits should contact the state board in which they hold their CPA license to determine the board's CPE requirements.

NASBA Program Level
NASBA requires CPE program sponsors to equate program content and level with the backgrounds of the intended participants. Skillsoft's NASBA-approved courses have been assigned the "Overview" program level, indicating that they provide a general review of a subject area from a broad perspective and may be appropriate for professionals at all organization levels.

How CPE credits are determined
CPE credits are measured by program length, with one 50-minute period equal to one CPE credit. One half-credit increments (equal to 25 minutes) are permitted after the first credit has been earned and time is rounded down to the nearest full or half credit hour.

Requirements to receive CPE
Course must be "Compliant" at time it is started. See Skillsoft NASBA Course List or Skillsoft Course Catalog/Order Form.

Note: NASBA “Ready” means course is not yet available for CPE. Course must be taken in full, which means all topics must be accessed. Pre-assessment feature cannot be used when taking courses for CPE. Course must be completed within one year of first access; with a score of 70% or greater.

Note: State boards of accountancy have final authority on the acceptance of individual courses for CPE credit, and Skillsoft's CPE Registry sponsorship alone does not guarantee that its courses are valid for CPE credits in all states. It is important for learners to check with their state boards to confirm the board's CPE requirements.
Obtaining a certificate of completion for CPEs

As a member of the NASBA Registry of CPE Sponsors, Skillsoft has a responsibility to verify that CPE requirements are met, issue a certificate that includes certain NASBA required information, and maintain course and certificant records for five years. NASBA certificates of completion are not the same as a general certificate of completion for the reasons just mentioned.

Individuals seeking CPE credit must be a Skillsoft client. To receive a certificate, complete the online Certificate Request Form (www.skillsoft.com/certificaterequest) and follow the instructions provided to submit your backup information to validate the successful completion of your course. We are not able to provide a certificate to you without first receiving the supporting documentation.

Users of Skillsoft’s learning management system, Skillport, do not need to submit a request for a Certificate of Completion. Skillport allows users to print out a formal Certificate of Completion for CPEs.

State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN 37219-2417. Web site: www.nasba.org