Business Skills Content

BUILD YOUR FUTURE SKILL BY SKILL

NOTE: Content may vary by collection - contact sales for details (Contact Us)

(ISC)2

CLOUD SECURITY
Certified Cloud Security Professional (CCSP) Journey

INFORMATION SECURITY
- Certified Information Systems Security Professional (CISSP) Bootcamp
  Certified Information Systems Security Professional (CISSP) Journey

SYSTEMS SECURITY
- Systems Security Certified Practitioner (SSCP)

AI ACCELERATOR ASPIRE JOURNEYS

AI ACCELERATOR JOURNEYS
- AI for Frontline End-users
- AI for Leaders and Mobilizers

AMERICAN SOCIETY FOR QUALITY (ASQ)

SIX SIGMA CERTIFICATION
- Black Belt
- Green Belt
- Yellow Belt

ARTIFICIAL INTELLIGENCE (AI)

AI BUSINESS TRANSFORMATION
- Foundations of Generative AI
- Human Skills to Sustain an AI Transformation
- Leading an AI Transformation
- Reimagining Work with Generative AI
- Responsible Application and Guardrails for Generative AI

CAISY AI SIMULATOR
- Agile Tech & Product Team Simulations
- Coaching Your Team Simulations
- Customer Service Simulations
- DEI Simulations
- First Time Manager in Technology Simulations
- First Time People Manager Simulations
- Leadership Simulations
- Procurement Simulations
- Sales & Marketing Simulations
- Well-Being Simulations

ASPIRE JOURNEYS FOR BUSINESS SKILLS

BUSINESS SKILLS
- Accountant Journey
- Administrative Assistant Journey
- Agile for All
- Beyond Status Quo: DEI and the Future of Work
- Building Resilience in Your Personal and Professional Life
- Communications Manager Journey
- Content Marketing Manager Journey
- Content Strategy & Curation Journey
- Corporate Trainer Journey
- Creating An Inclusive Culture Of Trust and Belonging
- Customer Experience Manager Journey
- Customer Service Representative Journey
- Customer Success Manager Journey
- Delighting Customers with Design Thinking
- Event Planner Journey
- Executive Assistant Journey
- Finance for Non-Financial Professionals Journey
- Forging New Paths: Women's Advancement In Life and Work
- Generative AI Business Transformation
- Harnessing Disruption through Data Analytics
- Human Resources Consultant Journey
- Human Resources Journey
- Inspiring Engagement and Resilience
- Leadership Pathways: A Journey for ERG Leaders
- Marketing Automation Analyst Journey
- Marketing in the Digital World
- Marketing Manager Journey
- Merchandiser Journey
- Office Manager Journey
- Operations Research Analyst Journey
- Product Management Journey
- Public Relations Manager Journey
- Residential Community Manager Journey
- Retail Sales Associate Journey
- Rookie to Rockstar: Mastering Professional Effectiveness
- Sales Manager Journey
- Social Media Strategist Journey
- Supply Chain Manager Journey
- Sustainability and Restoring Our Earth
- Technical Writer Journey
- Thrive at Work: Mind, Body, Emotion, and Relationships
- Training and Development Director Journey
- Virtual Work in the New Normal

SKILLS BUILDER FRAMEWORK
- Skills Builder - Aiming High
- Skills Builder - Creativity
- Skills Builder - Leadership
- Skills Builder - Listening
- Skills Builder - Speaking
- Skills Builder - Staying Positive
- Skills Builder - Teamwork

ASPIRE JOURNEYS FOR CODECADEMY

DATA / ML / AI
- Data Visualization Mastery

DECISION-MAKERS AND LEADERS
- Agile for Decision-makers and Leaders

PM
- Agile for Decision-makers and Leaders
- Building a Scrum Toolbox
- Scrum Team Member to Scaled Agile Leader (2022 Update)
- Scrum Team Member to Scrum Master (2022 Update)
- Scrum Team Member to Scrum Product Owner (2022 Update)

AWS

ARCHITECTING
SAA-C03:AWS Certified Solutions Architect - Associate

CLOUD PRACTITIONER
- AWS Cloud Practitioner Bootcamp

BUSINESS OPERATIONS

BUSINESS PLANNING & ANALYSIS
- Analytics
- Building Business Cases & Plans

FINANCE
- Accounting
- Auditing
- Budgeting
- Cost Management
- Finance Essentials
- Financial Analysis

HUMAN RESOURCES
- Compensation & Benefits
- Employee Retention
- Human Resources Professional
- Interviewing
- Learning & Development
- On-Boarding
- Organizational Culture
- Performance Management & Measurement
- Recruiting & Hiring
- Succession Planning
- Talent Management

PROCESS IMPROVEMENT
- Business Processes
- Operational Excellence
- Operations Management Essentials
- Quality Management
- Six Sigma
- Supply Chain

CISCO

ASSOCIATE
200-301: Cisco Certified Network Associate (CCNA)

CLOUD SERVICES

CLOUD BASICS
- CompTIA Cloud+

CLOUD PLATFORMS
- AWS Certified Solutions Architect - Associate
- AWS Certified SysOps Administrator - Associate

CLOUD SECURITY
- Certified Cloud Security Professional (CCSP)

COMPTIA

ADDITIONAL PROFESSIONAL
- CompTIA Project+

CORE
220-1101: CompTIA A+ Core 1
220-1102: CompTIA A+ Core 2
- CompTIA Network+
- CompTIA Security+ Crash Course Bootcamp
  N10-008: CompTIA Network+
  SY0-701: CompTIA Security+

CYBERSECURITY
CAS-004: CompTIA Advanced Security Practitioner (CASP+)
- CompTIA Security+ Crash Course Bootcamp
  SY0-701: CompTIA Security+

INFRASTRUCTURE
SK0-005: CompTIA Server+
XK0-005: CompTIA Linux+

CUSTOMER SERVICE

CUSTOMER SERVICE: CORE CONCEPTS & METHODS
- Customer Relationships
- Customer Service Operations
- Essential Customer Service Skills

DATA

DATA ARCHITECTURES
- ChatGPT

DATA CORE CONCEPTS
- Data Essentials
- Data Literacy for All Bootcamp

DATA PLATFORMS
- SQL Database Administration

DATA SCIENCE
- Analyzing Data in Excel Bootcamp
- Data Literacy for All Bootcamp
- Data Science for Managers Bootcamp

DATA VISUALIZATION & REPORTING
- Data Visualization and Storytelling Bootcamp
- Data Visualization Core Concepts
- Microsoft Certified: Power Platform Fundamentals
- Microsoft Power Platform
- Power BI
- Power BI Bootcamp
- Tableau
- Tableau Bootcamp

DATABASE DEVELOPMENT
- SQL Database Development & Design

DIGITAL MARKETING INSTITUTE

DIGITAL MARKETING ASSOCIATE
- Digital Marketing Institute Essentials

DIGITAL TRANSFORMATION

AGILITY FOR DIGITAL TRANSFORMATION
- Agile Methodologies
- Agile Mindset & Culture

DATA SCIENCE
- Big Data
- Data and Analytics at Work
- Data and Analytics Literacy
- Data Visualization
- Data-driven Decision Making

DIGITAL EXPERIENCES
- Design Thinking Methodology
- Designing Digital Experiences
- Serving Digital Customers

DIGITAL MARKETING & COMMUNICATIONS
- Social Media Marketing

DIGITAL SOFT SKILLS COMPETENCIES
- Championing Digital Transformation
- Computational Thinking
- Continuous Learning
- Cross-Functional Collaboration

ESSENTIALS OF DIGITAL TRANSFORMATION
- Digital Automation
- Digital Transformation Strategy
- Disruptive Technologies
- Functional Insights on Digital Transformation
- Industry Insights on Digital Transformation
- Infrastructure & Architecture

VIRTUAL WORK
- Virtual Collaboration

DIVERSITY, EQUITY, & INCLUSION

DIVERSITY, EQUITY & INCLUSION
- Creating Cultures Of Inclusion
- DEI For HR and Talent Professionals
- DEI In The Workplace

LEADING DIVERSITY, EQUITY & INCLUSION
- Embracing Equity
- Inclusive Leadership
- Leading DEI In The Workplace

UNCONSCIOUS BIAS
- Overcoming Unconscious Bias

HR CERTIFICATION INSTITUTE® (HRCI®)

HUMAN RESOURCES
- Professional in Human Resources(r) PHR(r)
- Senior Professional in Human Resources(r) SPHR(r)

INFRASTRUCTURE & OPERATIONS

CLIENT & SERVER ADMINISTRATION
- CompTIA Linux+
- CompTIA Server+
- Windows Server

IT SERVICES
- CompTIA A+

NETWORK OPERATIONS
- Cisco Certified Network Associate (CCNA)
- Cisco Certified Technician

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(CCT)
CompTIA Network+

INTERNATIONAL INSTITUTE OF BUSINESS ANALYSIS (IIBA)

LEVEL 3 - CBAP
Certified Business Analysis Professional (CBAP(r))
Certified Business Analysis Professional (CBAP(r)) (BABOK(r) v3)

ISOGRAD

TOSA DESKTOP
TOSA Excel
TOSA Outlook
TOSA PowerPoint
TOSA Word

TOSA DIGITAL
DigComp

MANAGEMENT

BUSINESS EXECUTION
Developing a Business Execution Culture
Driving Performance
Managing a Crisis
Managing Risk

BUSINESS STRATEGY
Business Continuity
Competition
Global Strategy
Growth Strategy
Industry Analysis
Innovation & Creativity
Strategic Planning & Execution
Strategic Thinking
Sustainability
Workplace after Pandemic and Crisis

LEADERSHIP ESSENTIALS
Accountability
Developing as a Leader
Establishing a Positive Work Culture
Goal Setting
Leadership Foundations
Leadership Transitions
Leading Change
Leading with Emotional Intelligence
Leading with Vision
Women in Leadership

MANAGEMENT ESSENTIALS
Coaching
Collaboration
Empowering Employees
First-Time Manager
Giving and Receiving Feedback
Leading Effective Meetings
Management Decision Making
Mentoring
Motivating People
Setting and Managing Priorities

MAYO CLINIC ON COVID MANAGEMENT
Clinical Features & Diagnosis
COVID Management
Epidemiology
Infection Control
Mayo Clinic Q&A
Pandemic Preparedness
Public Health
Telemedicine
Vaccines

TEAM MANAGEMENT
Delegation
Leading Teams
Managing & Developing People
Managing Across Generations
Managing Team Conflict
Managing Virtual Teams
Measuring & Managing Performance

MICROSOFT OFFICE

MICROSOFT OFFICE SPECIALIST (MOS)
Microsoft Office Specialist on Microsoft Office 2016
Microsoft Office Specialist: Associate (Office 2019)
Microsoft Office Specialist: Expert (Office 2019)
MO-210: Microsoft Office Specialist: Excel Associate (Microsoft 365 Apps)
MO-310: Microsoft Office Specialist: PowerPoint Associate (Microsoft 365 Apps)

NAVIGATING THE PANDEMIC – ARCHIVES

NAVIGATING THE PANDEMIC – ARCHIVES
Diversity, Equity, and Inclusion Leadercamps
Forging New Pathways for Women's Careers
How to Be Successful in Your Digital Transformation Leadercamp
Leading in a VUCA World
Leading In The New Normal Leadercamp
Overcoming Burnout and Thriving in Turbulent Times Leadercamp
Productivity & Wellness Leadercamps
Responding To The Pandemic Leadercamp
Talent Development and Transformation Leadercamps
The Art of Great Consulting Leadercamp

PRODUCT MANAGEMENT

PRODUCT MANAGEMENT SKILLS
Product Management

PRODUCTIVITY & COLLABORATION TOOLS

BROWSERS & OPERATING SYSTEMS
Android End User
Firefox
Google Chrome
Internet Explorer
iOS End User
Mac Operating Systems
Microsoft Edge
Safari
Windows End User
Windows Mobile

COLLABORATION
Basecamp
Circuit
Cisco Jabber
Confluence
Google Chat
Google Hangouts
Google Meet
IBM Connections
Join.me
LogMeIn
Microsoft Stream
Smartsheet
Webex
Yammer
Zoom

DESIGN
Adobe Acrobat
Adobe Connect Meetings
Adobe Dreamweaver
Adobe Edge Animate
Adobe Illustrator
Adobe InDesign
Adobe Photoshop
Adobe Premiere Elements
Adobe Premiere Pro
Design Tools
Sketch
Video Editing Tools
Website Development Tools

MICROSOFT OFFICE
Access
Analyzing Data in Excel Bootcamp
Copilot
Excel
InfoPath
Lync End User
Microsoft 365 End User
Microsoft Forms
Microsoft Stream
Microsoft Teams
Office Delve
OneDrive
OneNote
Outlook
PowerPoint
Project
Publisher
SharePoint End User
Skype End User
Sway
Visio
Word
Yammer

PRODUCTIVITY TOOLS
Asana
Box
Dropbox
End User Security
Evernote
Facebook
Gemini for Workspace
Gmail
Google AdWords
Google Analytics for Marketers
Google Docs
Google Drawings
Google Drive
Google Forms
Google Keep
Google Photos
Google Sheets
Google Sites
Google Slides
Google Team Drives
Google Workspace
IBM Connections
IBM Notes
IBM Verse
Instagram
JIRA
LinkedIn
Mac Mail
Mac Photos
Microlearning: Gen AI Enabled Productivity & Collaboration
Microsoft Dynamics 365
Microsoft Power Platform
Microsoft PowerApps
Microsoft Stream
MindManager
Pinterest
Pocket
Power BI
Prezi
QuickBooks
Salesforce End User
SAP End User
Slack
Smartsheet
Social Networking
Tableau
Tableau Bootcamp
Trello
Twitter
Typing Skills
YouTube

PROFESSIONAL IMPROVEMENT

BUSINESS COMMUNICATION
Business Grammar
Communication Essentials
Crisis Communications
Dealing with Conflict
Difficult Conversations
Email Productivity
Giving Feedback
Listening
Negotiation
Oral Communication
Presentation Skills
Receiving Feedback
Written Communication

INDIVIDUAL PROFESSIONAL PERFORMANCE
Adapting to Change
Administrative Skills
Creative Thinking & Brainstorming
Critical Thinking
Decision Making
Influence & Persuasion
Managing Up
Networking & Building Relationships
Resilience & Perseverance
Self-Development
Work/Life Balance
Working Effectively on a Team
Working Remotely

PERSONAL ACCOUNTABILITY
Ethics, Integrity, & Trust
Managing Yourself

PERSONAL PRODUCTIVITY
Personal Productivity
Time Management

SELF-DISCOVERY
Career Planning
Discovering Your Strengths
Emotional Intelligence
Managing Stress

WELL-BEING
Financial Well-Being
Mental Well-Being
Mindfulness at Work
Physical Well-Being

WORKING AND LEARNING TOGETHER FROM HOME
Digital Citizenship and Safety
Etiquette & Conduct While Working From Home
Hybrid Work
Managing Stress while Working from Home
Supporting Equity in Education
Supporting Remote Learning

PROGRAMMING

DEVELOPER TOOLS
JIRA

PROJECT MANAGEMENT

PROJECT MANAGEMENT CORE CONCEPTS
Best Practices in Project Management
Program Management Essentials
Project Management Essentials

PROJECT MANAGEMENT METHODS
Agile Project Management
CAPM(r)
PMBOK(r) Guide
PMI 2021 Update
PRINCE2(r)

PROJECT MANAGEMENT INSTITUTE (PMI)®

PROJECT MANAGEMENT
Agile Project Management Bootcamp
Certified Associate in Project Management (CAPM)(r)
PMI-ACP(r)
Project Management Professional (PMP) ATP Bootcamp: 8 Day Australia Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day EMEA Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day NA Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day UK Cohort
Project Management Professional (PMP)(r)

RED HAT

ADMINISTRATOR
Red Hat Certified System Administrator (RHCSA)

SALES & MARKETING

CORPORATE COMMUNICATIONS
Advertising
Digital Marketing/Social Media
Public Relations

CORPORATE MARKETING
Brand Management
Marketing Essentials
Marketing Strategy & Planning

CUSTOMER SUCCESS
Customer Success Management

PRODUCT MARKETING
Market Research
Pricing

SALESFORCE & CHANNEL MANAGEMENT
Channel Management
Sales Methodologies
Salesforce Management

SELLING SKILLS
Selling Essentials

SECURITY

INFORMATION SECURITY
Business Continuity Planning Bootcamp
Certified Information Systems Security Professional (CISSP)
Cisco Security
CompTIA CASP+
CompTIA CySA+
CompTIA Security+

SKILLSOFT BOOTCAMPS

BUSINESS CONTINUITY PLANNING BOOTCAMPS
Business Continuity Planning Bootcamp

CLOUD SERVICES BOOTCAMPS
AWS Cloud Practitioner Bootcamp

DATA BOOTCAMPS
Data Analysis for Business Professionals Bootcamp
Data Literacy for All Bootcamp
Data Science for Managers Bootcamp
Data Visualization and Storytelling Bootcamp
Power BI Bootcamp
Tableau Bootcamp

IT OPS
Intro to Confluence & Jira Bootcamp

PROJECT MANAGEMENT BOOTCAMPS
Agile Project Management Bootcamp
Introduction to Scrum for the Team Bootcamp
Introduction to the Agile Principles and Mindset Bootcamp
Let's Talk About the PMBOK Guide Seventh Edition Bootcamp
PMP Exam Tips Bootcamp
Project Management Fundamentals Bootcamp
Project Management Professional (PMP) ATP Bootcamp: 8 Day Australia Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day EMEA Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day NA Cohort
Project Management Professional (PMP) ATP Bootcamp: 8 Day UK Cohort
PSM I (Professional Scrum Master level I) Exam Prep Bootcamp
PSM II (Professional Scrum Master level II) Exam Prep Bootcamp
PSPO I (Professional Scrum Product Owner I) Exam Prep Bootcamp
PSPO II (Professional Scrum Product Owner II) Exam Prep Bootcamp
Scaling Agile in Your Organization Bootcamp

SECURITY BOOTCAMPS
Certified Information Systems Security Professional (CISSP) Bootcamp
CompTIA Security+ Crash Course Bootcamp

VIRTUAL TRAINING
Best Practices of Virtual Instructor-led Training (vILT) Bootcamp

SKILLSOFT LEADERCAMPS

SKILLSOFT LEADERCAMPS: LIVE AND REPLAYS
Skillsoft Leadercamps: Live
Skillsoft Leadercamps: Replays

SKILLSOFT LIVE EVENTS

LIVE EVENTS
On-demand Events

SKILLSOFT'S THE EDGE PODCAST

PODCAST EPISODE MENU
The Edge: A Skillsoft Podcast

SOFTWARE CRAFT

SOFTWARE DEV PRACTICES
Agile Project Management

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Bootcamp

Introduction to Scrum for the Team Bootcamp

Introduction to the Agile

Principles and Mindset

Bootcamp
PSM I (Professional Scrum

Master level I) Exam Prep

Bootcamp
Scaling Agile in Your

Organization Bootcamp

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