Legal Compliance Solution Course Catalog

The Skillsoft Legal Compliance Solution is a collection of customizable courses designed to address your organization's compliance training needs.

v.09.10.2024

Global Code of Conduct Solution

Languages Available: *Bahasa (Indonesia), Bahasa (Malay), Brazilian Portuguese, Canadian English, Canadian French, Chinese Mandarin, Czech, Danish, Dutch, European Spanish, Finnish, French, German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Latin American Spanish, Norwegian, Polish, Romanian, Russian, Swedish, Thai, Turkish, UK English, US English, and Vietnamese.*

*** Please consult your account representative to confirm the availability of each course's language options.**

Code of Conduct

Risk Topics Available: Accommodating Disabilities; Accounting and Financial Integrity; Anti-Bribery; Anti-Money Laundering; Anti-retaliation; Antitrust; Avoiding Conflicts of Interest; Business Ethics; Combating Modern Slavery; Corporate Governance; Corporate Social Responsibility; Cybersecurity; Data Privacy; Diversity, Inclusion, Respect, and Fairness; Gifts, Gratuities, and Entertainment; Global Supply Chain and Vendor Management; Insider Trading; International Trade Compliance; Non-Disability Accommodations; Outside Communications; Preventing Harassment and Promoting Respect; Privacy and Information Security; Promoting Diversity and Avoiding Discrimination; Promoting Safety and Security at Work; Promoting the Reporting of Misconduct; Protecting Customer Information; Protection of Company Information; Records Management; Reporting and Whistleblower Protection; Respectful Communication; Social Media and Electronic Communication

Global Essentials

Languages Available: *Bahasa (Indonesia), Bahasa (Malay), Brazilian Portuguese, Canadian English, Canadian French, Chinese Mandarin, Czech, Danish, Dutch, European Spanish, Finnish, French, German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Latin American Spanish, Norwegian, Polish, Romanian, Russian, Swedish, Thai, Turkish, UK English, US English, and Vietnamese.*

*** Please consult your account representative to confirm the availability of each course's language options.**

- Environmental, Social, & Governance (ESG) Awareness for Employees
- Ethical Use of AI in the Workplace
- Global Anti-Bribery
- Global Anti-Money Laundering
- Global Antitrust
- Global Business Ethics
- Global Conflicts of Interest
- Global Export Compliance
- Global Fraud
- Global Gifts and Business Gratuities
- Global Human Trafficking Awareness
- Global Import Compliance
- Global Insider Dealing
- Global Internet, Social Media, and Electronic Communication
- Global Record Retention
- Global Supply Chain Compliance Solution
- Global Workplace Harassment Prevention for Employees – Office v2.0
- Global Workplace Harassment Prevention for Managers – Office v2.0
- Human Rights Protection
- Promoting Diversity and Avoiding Discrimination in the Global Workplace
- Understanding AI Risks and Mitigation

Cybersecurity, Privacy & Data Protection Solution

- Cybersecurity and Online Habits
- Data Protection and Device Security
- Privacy Concerns
- GDPR Compliance for Marketing

Ethics & Integrity

Code of Conduct Awareness

Financial Integrity

Integrity in the Workplace

Preventing Fraud and Abuse

Workplace Compliance Essentials – All Employees

ADA and Mental Health in the Workplace

California Consumer Privacy Law - CCPA & CPRA

China's Personal Information Protection Law (PIPL)

Colorado Privacy Act

Commercial Insider Threat Awareness

Conflict Minerals

Foreign Corrupt Practices Act

Human Trafficking Awareness

Insider Trading

Intellectual Property Overview

PCI Compliance Essentials

Politically Exposed Persons

Preventing Bullying and Violence

Preventing Identity Theft

Promoting Respect in the Workplace for Employees

Promoting a Substance-Free Workplace

Record Retention

Supply Chain Transparency

US Antitrust

US Export Controls

US Sanctions

Virginia Consumer Data Protection Act

Wage and Hour for Employees

Workplace Security

Workplace Compliance Essentials – Managers and Supervisors

A Manager's Guide to Discipline and Documentation

Americans With Disabilities Act: An Overview for Managers

Compliance Training Program Management

EEO and Lawful Hiring

FMLA Leave and More: An Overview of Legally Protected Leave

I-9 Compliance: Verifying Employment Eligibility of US and Non-US Citizens

Independent Contractors and Temporary Employees

Interviewing: Doing it Right

Promoting Respect in the Workplace for Managers

Rightful Employment Termination

Union Awareness

Wage and Hour Awareness for Managers

Harassment (Modular Solution)

Languages Available: *US English and Latin American Spanish.*

Note: Customization may be required in order to address state-specific requirements. Please consult your Skillsoft account representative for details.

CALIFORNIA

Harassment Prevention for California Employees – Office v2.0

Harassment Prevention for California Managers – Office v2.0

Harassment Prevention for California Employees – Workplace v2.0

Harassment Prevention for California Managers – Workplace v2.0

Harassment Prevention for California Employees – Retail

Harassment Prevention for California Managers – Retail

CONNECTICUT

Harassment Prevention for Connecticut Employees – Office v2.0

Harassment Prevention for Connecticut Managers – Office v2.0

Harassment Prevention for Connecticut Employees – Workplace v2.0

Harassment Prevention for Connecticut Managers – Workplace v2.0

Harassment Prevention for Connecticut Employees – Retail

Harassment Prevention for Connecticut Managers – Retail

DELAWARE

Harassment Prevention for Delaware Employees – Office v2.0

Harassment Prevention for Delaware Managers – Office v2.0

Harassment Prevention for Delaware Employees – Workplace v2.0

Harassment Prevention for Delaware Managers – Workplace v2.0

Harassment Prevention for Delaware Employees – Retail

Harassment Prevention for Delaware Managers – Retail

ILLINOIS

Harassment Prevention for Illinois Employees – Office 2

Harassment Prevention for Illinois Managers – Office 2

Harassment Prevention for Illinois & Chicago Employees – Office v2.0

Harassment Prevention for Illinois & Chicago Managers – Office v2.0

Harassment Prevention for Illinois Employees – Workplace

Harassment Prevention for Illinois Managers – Workplace

Harassment Prevention for Illinois & Chicago Employees – Workplace v2.0

Harassment Prevention for Illinois & Chicago Managers – Workplace v2.0

Harassment Prevention for Illinois Employees – Retail

Harassment Prevention for Illinois Managers – Retail

Harassment: Bystander Intervention for Chicago v2.0

MAINE

Harassment Prevention for Maine Employees – Office v2.0

Harassment Prevention for Maine Managers – Office v2.0

Harassment Prevention for Maine Employees – Workplace v2.0

Harassment Prevention for Maine Managers – Workplace v2.0

Harassment Prevention for Maine Employees – Retail

Harassment Prevention for Maine Managers – Retail

NEW YORK/NEW YORK CITY

Harassment Prevention for New York State & New York City Employees – Office v2.0

Harassment Prevention for New York State & New York City Managers – Office v2.0

Harassment Prevention for New York State & New York City Employees – Workplace v2.0

Harassment Prevention for New York State & New York City Managers – Workplace v2.0

Harassment Prevention for New York State & New York City Employees – Retail

Harassment Prevention for New York State & New York City Managers – Retail

U.S. GENERAL

Harassment Prevention for US Employees – Office v2.0

Harassment Prevention for US Managers – Office v2.0

Harassment Prevention for U.S. Employees – Workplace

Harassment Prevention for U.S. Managers – Workplace

Harassment Prevention for US Employees – Workplace v2.0

Harassment Prevention for US Managers – Workplace v2.0

Harassment: Bystander Intervention for Employees – Office v2.0

Harassment: Bystander Intervention for Managers – Office v2.0

Harassment: Bystander Intervention for Employees – Workplace v2.0

Harassment: Bystander Intervention for Managers – Workplace v2.0

Harassment Prevention for U.S. Employees – Retail

Harassment Prevention for U.S. Managers – Retail

Workplace Harassment Prevention for Remote Employees

Diversity & Inclusion

Note: These courses are part of Skillsoft's Leadership & Business library and are made available for Legal Compliance Solution customers.

Adopting an Inclusion Mindset at Work

Becoming a DEI Ally and Agent for Change

Improving Collaboration through Psychological Safety

Moving from Bias to Inclusion in a DEI Journey

Navigating Micro-behavior Dynamics in the Workplace

Recognizing and Addressing Micro-behaviors in the Workplace

Understanding Implicit Biases

Workplace Safety & Health

Active Shooter 3.0

SB553 Workplace Violence Prevention (CUSTOMIZATION REQUIRED)

Slips, Trips, and Falls 2.0

U.S. Federal Government Contracting

Courses are targeted to employees of private-sector organizations that do business with the U.S. federal government.

- Affirmative Action for Federal Contractors
- Controlled Unclassified Information
- The False Claims Act
- Human Trafficking Awareness for Employees of Federal Contractors
- Improper Business Practices in Government Contracting
- Privacy Training for Federal Contractors
- Procurement Integrity
- Time Charging for Federal Contractors
- Truthful Cost or Pricing Data Act

Health Insurance Portability and Accountability Act

- HIPAA for Non-Medical Employers
- HIPAA Privacy Essentials
- HIPAA - Privacy Rule for Business Associates
- HIPAA - Privacy Rule for Covered Entities
- HIPAA - Security Rule for Business Associates
- HIPAA - Security Rule for Covered Entities

Federal Government

Courses are specifically targeted to employees of U.S. federal agencies.

- Accessibility and WCAG Compliance
- Domestic Violence Awareness for Federal Employees
- EEO and Preventing Discrimination in the Federal Workplace
- Federal HR Flexibilities
- Federal Merit System Overview
- Fraud, Waste, and Abuse
- Freedom of Information Act
- Government Ethics
- Hatch Act Overview
- Information Security Awareness
- Insider Threat Awareness
- The No FEAR Act
- Plain Writing Act
- Pre-Retirement Planning for FERS
- Privacy Awareness
- Proper Use of Government Payment Cards
- Reasonable Accommodation for the Federal Workplace
- Telework for Government Employees
- The US Constitution
- USERRA: An Overview
- Workplace Harassment Prevention for Federal Employees v2.0
- Workplace Harassment Prevention for Federal Managers v2.0
- Workplace Safety

State/Local Government

- Harassment Prevention for Employees – State/Local Government Edition
- Harassment Prevention for Managers – State/Local Government Edition

Higher Education

Languages Available: *English and Latin American Spanish*

Bullying and Hazing on Campus

Campus Security Obligations Under Federal Law

Clery Act for Higher Education

FERPA for Higher Education

Harassment Prevention for Employees – Higher Education Edition

Harassment Prevention for Managers – Higher Education Edition

NCAA Sexual Violence Prevention

Protecting the Rights of Minors on Campus

Security Awareness for End Users

Student Rights Overview

Title IV and Financial Aid

Title IX: Discrimination and Violence Prevention in Higher Education

Title IX for Higher Education

Australia

Language Available: *Australian English*

Australia Anti-Corruption

Australia Anti-Money Laundering

Australia Business Ethics and Conduct

Australia Cybersecurity

Australia EEO and Discrimination for Managers

Australia EEO and Discrimination for Non-managers

Australia Fraud Awareness

Australia Harassment and Bullying Prevention for Managers

Australia Harassment and Bullying Prevention for Non-managers

Australia Insider Trading

Australia Privacy Overview

Australia Trade Practices and Consumer Protection

Canada

Languages Available*: Canadian English and Canadian French*

The AODA: Customer Service and Accessibility

The AODA: Integrated Accessibility Standards

Canadian Anti-Spam Act

Canadian Antitrust

Preventing Harassment and Violence in the Canadian Workplace - Employees

Preventing Harassment and Violence in the Canadian Workplace - Managers

Promoting a Substance-free Workplace

Slips, Trips, and Falls 2.0 – Canada

Understanding Law 25: Data Privacy Compliance in Québec

European Union

AI in the EU: A Guide to the Artificial Intelligence Act for Employee

EU Antitrust

EU General Data Protection Regulation
Note: available in all Global languages

UK and EU Sanctions

France

Languages Available: *French and US English*

Sapin Act II

Germany

Languages Available: *German and US English*

AGG (GETA) – Information for Employees

AGG (GETA) – Information for Management

India

Language Available: *Indian English*

Sexual Harassment Prevention for Employees in India

New Zealand

Language Available: *New Zealand English*

New Zealand Anti-Corruption

New Zealand Anti-Money Laundering

New Zealand Business Ethics and Conduct

New Zealand Cybersecurity

New Zealand EEO and Discrimination for Managers

New Zealand EEO and Discrimination for Non-managers

New Zealand Fraud Awareness

New Zealand Harassment and Bullying Prevention for Managers

New Zealand Harassment and Bullying Prevention for Non-managers

New Zealand Insider Trading

New Zealand Privacy Overview

New Zealand Trade Practices and Consumer Protection

United Kingdom

Language Available: *UK English*

Preventing Fraud and Abuse in the UK

Sapin Act II

UK Age Discrimination

UK Anti-money Laundering: An Overview

UK Bribery Act 2010

UK Competition Law

UK Criminal Finances Act 2017

UK Discrimination in the Workplace

UK Diversity in the Workplace

UK Freedom of Information Act

UK Modern Slavery Act

UK Data Protection Laws

Compliance Shorts

Compliance Shorts combine the flexibility of short-duration, video-based content with the functionality of standard courses. Average duration: 5 minutes.

Select Compliance Shorts are available in Global Languages.

Accommodating Disabilities 1 & 2

Accounting and Financial Integrity 1 & 2

Anti-Bribery 1, 2 & 3

Anti-Money Laundering 1, 2 & 3

Anti-Retaliation

Antitrust 1, 2 & 3

Avoiding Conflicts of Interest 1 & 2

Business Ethics 1 & 2

CCPA

Combating Modern Slavery

Communicating with the Public

Corporate Charitable Contributions

Corporate Governance

Corporate Social Responsibility

Cybersecurity 1, 2 & 3

Data Privacy

Diversity, Inclusion, Respect, and Fairness

GDPR

Gifts, Gratuities, and Entertainment 1 & 2

Global Supply Chain and Vendor Management

Government Contracting

Insider Trading 1 & 2

Intellectual Property Protection

International Trade Compliance

Non-disability Accommodations

Outside Communications

Preventing Harassment and Promoting Respect 1, 2, 3 & 4

Privacy and Information Security 1, 2, & 3

Promoting Diversity and Avoiding Discrimination 1 & 2

Promoting Safety and Security at Work 1 & 2

Promoting the Reporting of Misconduct 1 & 2

Protecting Customer Information 1 & 2

Protecting Human Rights

Protection of Company Information 1 & 2

Records Management 1 & 2

Religious Accommodation

Reporting and Whistleblower Protection

Respectful Communication

Social Media and Electronic Communication 1, 2 & 3

Unconscious Bias

Compliance AI Shorts

Compliance AI Short: Introduction to AI

Compliance AI Short: Privacy and Cybersecurity Risks

Compliance AI Short: Copyright Infringement and Disclosure of Trade Secrets

Compliance AI Short: Recency, Delusions, and Accuracy of Information

Compliance AI Short: Ethical Risks of AI

Harassment Shorts

Harassment Short: Benefits of Harassment-free Workplace - Alexis' Insights

Harassment Short: Benefits of a Harassment-free Workplace - Rula's Story

Harassment Short: Dealing Proactively with Harassment - Janet's Story

Harassment Short: Elements of Unlawful Harassment - Ron's Story

Harassment Short: Handling a Complaint – Alexis' Insights

Harassment Short: Hostile Environment Harassment - Lei's Story

Harassment Short: LGBTQ+ Protections against Discrimination and Harassment

Harassment Short: Preventing Workplace Violence

Harassment Short: Protected Classes - Sarafina's Story

Harassment Short: Racial Discrimination and Harassment

Harassment Short: Racial Discrimination and Harassment – Version 2

Harassment Short: Recognizing Unlawful Harassment - Fabricio's Story

Harassment Short: Responding to Harassment - Rebekka's Story

Harassment Short: Why People are Reluctant to Report Harassment - Emily's Story

Supply Chain Shorts

Supply Chain Short: Antibribery and Corruption

Supply Chain Short: Data Privacy and Information Security

Supply Chain Short: Environmental Practices

Supply Chain Short: Human Rights – Best Practices for Compliance

Supply Chain Short: Human Rights – Excessive Work without Fair Compensation

Supply Chain Short: Human Rights – Forced Labor and Modern Slavery

Supply Chain Short: Human Rights – Overview

Supply Chain Short: Human Rights – Unsafe and Unhealthy Working Conditions

Supply Chain Short: Introduction to Global Supply Chain

Supply Chain Short: Supplier Business Code of Conduct

Supply Chain Short: Supply Chain Due Diligence

Title IX Shorts

Title IX Short: Sexual Assault Prevention – Alcohol and Drugs

Title IX Short: Sexual Assault Prevention – Consent and Sexual Violence

Title IX Short: Sexual Assault Prevention – Hazing and Intimidation

Title IX Short: Sexual Assault Prevention – Identity and Inclusion

Cybersecurity, Privacy & Data Protection Shorts

Cybersecurity Short: Avoiding Phishing Attacks

Cybersecurity Short: Blogging

Cybersecurity Short: Professional Social Networking

Cybersecurity Short: Proper Password Management

Cybersecurity Short: Proper Use of E-mail

Cybersecurity Short: Proper Use of the Internet at Work

Cybersecurity Short: QR Code Risks

Cybersecurity Short: Smart Downloading

Cybersecurity Short: The Virtual Meeting – Doing It Right

Cybersecurity Short: Using a Virtual Private Network (VPN)

Cybersecurity Short: Using IM and Text Messaging

Cybersecurity Short: Using Online Security Features

Data Protection Short: BYOD

Data Protection Short: Ensuring Physical Security

Data Protection Short: Insider Threats

Data Protection Short: Preventing Data Loss and Theft

Data Protection Short: Proper Document Disposal

Data Protection Short: Public and Home Wi-Fi Security

Data Protection Short: Remote Working Concerns

Data Protection Short: Reporting Data Theft

Data Protection Short: Secure Printing

Data Protection Short: Security Patching

Data Protection Short: Using Mobile Devices Securely

Data Security Short: Working in Public Places

Privacy Short: CCPA

Privacy Short: Following Company Policies and Procedures

Privacy Short: GDPR

Privacy Short: Personally Identifiable Information (PII)

Privacy Short: Reporting Suspected Breaches

GDPR Compliance for Marketing Shorts

Courses are targeted to employees in marketing and sales roles.

GDPR Short: Generating Leads and Collecting Contact Details

GDPR Short: Individual Rights

GDPR Short: Online Advertising

GDPR Short: Profiling and Data Enrichment

GDPR Short: Selling or Sharing Data

GDPR Short: Sending Direct Marketing Messages

Compliance Briefs

Compliance Briefs are short, rapidly built instructional experiences that provide a focused presentation on a specific compliance-related topic. Average duration: 5 minutes.

ADA and Other EEO Laws During the COVID-19 Response

Confronting Antisemitism in the Workplace

Confronting Islamophobia in the Workplace

New Limitations on Severance Agreements

Proximity Bias

Race and Color Discrimination in the Workplace

Sanctions

The Pregnant Workers Fairness Act and PUMP Act