



Business Skills Content

BUILD YOUR FUTURE SKILL BY SKILL

NOTE: Content may vary by collection - contact sales for details ([Contact Us](#))

(ISC)2

CLOUD SECURITY

Certified Cloud Security Professional (CCSP)

INFORMATION SECURITY

Certified Information Systems Security Professional (CISSP)
Certified Information Systems Security Professional (CISSP) Bootcamp

SYSTEMS SECURITY

Systems Security Certified Practitioner (SSCP)

AMERICAN SOCIETY FOR QUALITY (ASQ)

SIX SIGMA

CERTIFICATION

Black Belt
Green Belt
Yellow Belt

ASPIRE JOURNEYS FOR BUSINESS SKILLS

BUSINESS SKILLS

Accountant Journey
Administrative Assistant Journey
Agile for All
Beyond Status Quo: DEI and the Future of Work
Building Resilience in Your Personal and Professional Life
Communications Manager Journey
Content Marketing Manager Journey
Content Strategy & Curation Journey
Corporate Trainer Journey
Creating An Inclusive Culture Of Trust and Belonging

Customer Experience Manager Journey

Customer Service Representative Journey
Customer Success Manager Journey

Delighting Customers with Design Thinking

Event Planner Journey

Executive Assistant Journey

Finance for Non-Financial Professionals Journey

Forging New Paths: Women's Advancement In Life and Work
Harnessing Disruption through Data Analytics

Human Resources Consultant Journey

Human Resources Journey

Inspiring Engagement and Resilience

Leadership Pathways: A Journey for ERG Leaders

Marketing Automation Analyst Journey

Marketing in the Digital World

Marketing Manager Journey

Merchandise Journey

Office Manager Journey

Operations Research Analyst Journey

Product Management Journey

Public Relations Manager Journey

Residential Community

Manager Journey

Retail Sales Associate Journey

Rookie to Rockstar: Mastering Professional Effectiveness

Sales Manager Journey

Social Media Strategist Journey

Sustainability and Restoring Our Earth

Technical Writer Journey

Training and Development

Director Journey

Virtual Work in the New Normal

ASPIRE JOURNEYS FOR TECHNOLOGY

& DEVELOPER

DATA / ML / AI

Data Visualization Mastery

PM

Scrum Team Member to Scaled

Agile Leader (2022 Update)

Scrum Team Member to Scrum

Master (2022 Update)

Scrum Team Member to Scrum

Product Owner (2022 Update)

AWS

ARCHITECTING

AWS Certified Solutions Architect - Associate

CLOUD PRACTITIONER

AWS Cloud Practitioner Bootcamp

OPERATIONS

AWS Certified SysOps Administrator - Associate

BUSINESS OPERATIONS

BUSINESS PLANNING & ANALYSIS

Analytics
Building Business Cases & Plans

FINANCE

Accounting
Auditing
Budgeting
Cost Management
Finance Essentials
Financial Analysis

HUMAN RESOURCES

Compensation & Benefits
Employee Retention
Human Resources Professional
Interviewing
Learning & Development
On-Boarding
Organizational Culture
Performance Management &

Measurement
Recruiting & Hiring
Succession Planning
Talent Management

PROCESS IMPROVEMENT

Business Processes
Operational Excellence
Operations Management Essentials
Quality Management
Six Sigma
Supply Chain

CISCO

ASSOCIATE

Cisco Certified Network Associate (CCNA)

ENTRY

Cisco Certified Technician (CCT)

COMPTIA

ADDITIONAL PROFESSIONAL

CompTIA Project+

CORE

CompTIA A+
CompTIA Network+
CompTIA Security+
CompTIA Security+ Crash Course Bootcamp

CYBERSECURITY

CompTIA CASP+
CompTIA CySA+
CompTIA Security+
CompTIA Security+ Crash Course Bootcamp

INFRASTRUCTURE

CompTIA Cloud+
CompTIA Linux+
CompTIA Server+

CUSTOMER SERVICE

CUSTOMER SERVICE: CORE CONCEPTS & METHODS

Customer Relationships
Customer Service Operations
Essential Customer Service Skills

DATA

DATA CORE CONCEPTS

Data Essentials
Data Literacy for All Bootcamp

DATA PLATFORMS

SQL Database Administration

DATA SCIENCE

Data Literacy for All Bootcamp
Data Science for Managers Bootcamp

DATA VISUALIZATION & REPORTING

Data Visualization and Storytelling Bootcamp
Data Visualization Core Concepts
Introduction to Tableau Bootcamp
Microsoft Power Platform
Power BI
Power BI Bootcamp
Tableau

DATABASE DEVELOPMENT

SQL Database Development & Design

DIGITAL MARKETING INSTITUTE

DIGITAL MARKETING ASSOCIATE

Digital Marketing Institute Essentials

DIGITAL

TRANSFORMATION

AGILITY FOR DIGITAL TRANSFORMATION

Agile Methodologies
Agile Mindset & Culture

DATA SCIENCE

Big Data
Data and Analytics at Work
Data and Analytics Literacy
Data Visualization
Data-driven Decision Making

DIGITAL EXPERIENCES

Design Thinking Methodology
Designing Digital Experiences
Serving Digital Customers

DIGITAL MARKETING & COMMUNICATIONS

Social Media Marketing

DIGITAL SOFT SKILLS COMPETENCIES

Championing Digital Transformation
Computational Thinking
Continuous Learning
Cross-Functional Collaboration

ESSENTIALS OF DIGITAL TRANSFORMATION

Digital Automation
Digital Transformation Strategy
Disruptive Technologies
Functional Insights on Digital Transformation
Industry Insights on Digital Transformation
Infrastructure & Architecture

VIRTUAL WORK

Virtual Collaboration

DIVERSITY, EQUITY, & INCLUSION

DIVERSITY, EQUITY & INCLUSION

Creating Cultures Of Inclusion

DEI For HR and Talent Professionals
DEI In The Workplace

LEADING DIVERSITY, EQUITY & INCLUSION

Embracing Equity
Inclusive Leadership
Leading DEI In The Workplace

UNCONSCIOUS BIAS

Overcoming Unconscious Bias

HR CERTIFICATION INSTITUTE® (HRCI®)

HUMAN RESOURCES

Professional in Human Resources(r) PHR(r)
Senior Professional in Human Resources(r) SPHR(r)

INFRASTRUCTURE & OPERATIONS

CLIENT & SERVER ADMINISTRATION

Windows Server

INTERNATIONAL INSTITUTE OF BUSINESS ANALYSIS (IIBA)

LEVEL 3 - CBAP

Certified Business Analysis Professional (CBAP(r))

ISOGRAD

TOSA DESKTOP

TOSA Excel
TOSA Outlook
TOSA PowerPoint
TOSA Word

TOSA DIGITAL

DigComp

MANAGEMENT

BUSINESS EXECUTION

Developing a Business Execution Culture
Driving Performance
Managing a Crisis
Managing Risk

BUSINESS STRATEGY

Business Continuity
Competition
Global Strategy
Growth Strategy
Industry Analysis
Innovation & Creativity
Strategic Planning & Execution
Strategic Thinking
Sustainability
Workplace after Pandemic and Crisis

LEADERSHIP ESSENTIALS

Accountability
Developing as a Leader
Establishing a Positive Work Culture
Goal Setting
Leadership Foundations
Leadership Transitions
Leading Change
Leading with Emotional Intelligence
Leading with Vision
Women in Leadership

MANAGEMENT ESSENTIALS

Coaching
Collaboration
Empowering Employees
First-Time Manager
Giving and Receiving Feedback
Leading Effective Meetings
Management Decision Making
Mentoring
Motivating People
Setting and Managing Priorities

MAYO CLINIC ON COVID

MANAGEMENT

Clinical Features & Diagnosis
COVID Management
Epidemiology
Infection Control
Mayo Clinic Q&A
Pandemic Preparedness
Public Health
Telemedicine
Vaccines

TEAM MANAGEMENT

Delegation
Leading Teams
Managing & Developing People
Managing Across Generations
Managing Team Conflict
Managing Virtual Teams
Measuring & Managing Performance

MICROSOFT OFFICE

MICROSOFT OFFICE SPECIALIST (MOS)

Microsoft Office Specialist on Microsoft Office 2016
Microsoft Office Specialist: Associate (Office 365 and Office 2019)
Microsoft Office Specialist: Expert (Office 365 and Office 2019)

PRODUCT MANAGEMENT

PRODUCT MANAGEMENT SKILLS

Product Management

PRODUCTIVITY & COLLABORATION TOOLS

BROWSERS & OPERATING SYSTEMS

Android End User
Firefox
Google Chrome
Internet Explorer
iOS End User
Mac Operating Systems
Microsoft Edge
Safari
Windows End User
Windows Mobile

COLLABORATION

Basecamp
Circuit
Cisco Jabber
Confluence
Convo
Google Chat
Google Hangouts
Google Meet
IBM Connections
Jive-n
Join.me
LogMeIn
Microsoft Stream
Smartsheet
Webex
Yammer
Zoom

DESIGN

Adobe Acrobat
Adobe Captivate
Adobe ColdFusion
Adobe Connect Meetings
Adobe Dreamweaver
Adobe Edge Animate
Adobe Illustrator
Adobe InDesign
Adobe Photoshop
Adobe Premiere Elements
Adobe Premiere Pro
Adobe Typekit
Balsamiq
Design Tools
Sketch
Video Editing Tools
Website Development Tools

MICROSOFT OFFICE

Access
Excel
InfoPath
Lync End User
Microsoft 365 End User
Microsoft Stream
Microsoft Teams
Office Delve
OneDrive
OneNote
Outlook
PowerPoint
Project
Publisher
SharePoint End User
Skype End User
Sway
To-Do
Visio
Word
Yammer

PRODUCTIVITY TOOLS

Asana
Box
Buffer

Dropbox
End User Security
Evernote
Facebook
Flickr
FreeMind
Gmail
Google AdWords
Google Analytics for Marketers
Google App Maker
Google Docs
Google Drawings
Google Drive
Google Forms
Google Keep
Google Photos
Google Sheets
Google Sites
Google Slides
Google Team Drives
Google Workspace
Hootsuite
IBM Connections
IBM Notes
IBM Sametime
IBM Verse
Instagram
Introduction to Tableau
Bootcamp
JIRA
LinkedIn
Mac Contacts
Mac Mail
Mac Photos
Microsoft Dynamics 365
Microsoft Power Platform
Microsoft PowerApps
Microsoft Stream
MindManager
Pinterest
Pocket
Power BI
Prezi
QuickBooks
Salesforce End User
SAP End User
Scoop.it
Slack
Smartsheet
Social Networking
Tableau
Trello
Tumblr
Twitter
Typing Skills
YouTube

PROFESSIONAL IMPROVEMENT

BUSINESS COMMUNICATION

Business Grammar
Communication Essentials
Crisis Communications
Dealing with Conflict
Difficult Conversations
Email Productivity
Giving Feedback
Listening
Negotiation
Oral Communication
Presentation Skills
Receiving Feedback
Written Communication

INDIVIDUAL PROFESSIONAL PERFORMANCE

Adapting to Change
Administrative Skills
Creative Thinking & Brainstorming
Critical Thinking
Decision Making
Influence & Persuasion
Managing Up
Networking & Building Relationships
Resilience & Perseverance
Self-Development
Work/Life Balance
Working Effectively on a Team
Working Remotely

PERSONAL

ACCOUNTABILITY

Ethics, Integrity, & Trust
Managing Yourself

PERSONAL PRODUCTIVITY

Personal Productivity
Time Management

SELF-DISCOVERY

Career Planning
Discovering Your Strengths
Emotional Intelligence
Managing Stress

WELL-BEING

Financial Well-Being
Mental Well-Being
Mindfulness at Work
Physical Well-Being

WORKING AND LEARNING TOGETHER FROM HOME

Digital Citizenship and Safety
Etiquette & Conduct While Working From Home
Hybrid Work
Managing Stress while Working from Home
Supporting Equity in Education
Supporting Remote Learning

PROGRAMMING

DEVELOPER TOOLS

Balsamiq
JIRA

PROJECT MANAGEMENT

PROJECT MANAGEMENT CORE CONCEPTS

Best Practices in Project Management
Program Management Essentials
Project Management Essentials

PROJECT MANAGEMENT METHODS

Agile Project Management
PMBOK(r) Guide
PMI 2021 Update
PRINCE2(r)

PROJECT MANAGEMENT INSTITUTE (PMI)®

PROJECT MANAGEMENT

Agile Project Management Bootcamp
CAPM(r)
PMI-ACP(r)
Project Management Professional (PMP) ATP
Bootcamp: 8 Day Australia Cohort
Project Management Professional (PMP) ATP
Bootcamp: 8 Day NA Cohort
Project Management Professional (PMP) ATP
Bootcamp: 8 Day UK Cohort

RED HAT

ADMINISTRATOR

Red Hat Certified System Administrator (RHCSA)

SALES & MARKETING

CORPORATE COMMUNICATIONS

Advertising
Digital Marketing/Social Media

Public Relations

CORPORATE MARKETING

Brand Management
Marketing Essentials
Marketing Strategy & Planning

CUSTOMER SUCCESS

Customer Success Management

PRODUCT MARKETING

Market Research
Pricing

SALESFORCE & CHANNEL MANAGEMENT

Channel Management
Sales Methodologies
Salesforce Management

SELLING SKILLS

Selling Essentials

SECURITY

INFORMATION SECURITY

Business Continuity Planning
Bootcamp
Cisco Security

SKILLSOFT BOOTCAMPS

BUSINESS CONTINUITY PLANNING BOOTCAMPS

Business Continuity Planning
Bootcamp

CLOUD SERVICES BOOTCAMPS

AWS Cloud Practitioner
Bootcamp

DATA BOOTCAMPS

Data Analysis for Business Professionals Bootcamp
Data Literacy for All Bootcamp
Data Science for Managers Bootcamp
Data Visualization and Storytelling Bootcamp
Introduction to Tableau Bootcamp
Power BI Bootcamp

IT OPS

Intro to Confluence & Jira
Bootcamp

PROJECT MANAGEMENT BOOTCAMPS

Agile Project Management Bootcamp
Introduction to Scrum for the Team Bootcamp

Introduction to the Agile Principles and Mindset
Bootcamp
Let's Talk About the PMBOK Guide Seventh Edition
Bootcamp
Project Management Fundamentals Bootcamp
Project Management Professional (PMP) ATP
Bootcamp: 8 Day Australia Cohort

Project Management Professional (PMP) ATP
Bootcamp: 8 Day NA Cohort
Project Management Professional (PMP) ATP
Bootcamp: 8 Day UK Cohort
PSM I (Professional Scrum Master level I) Exam Prep
Bootcamp
PSM II (Professional Scrum Master level II) Exam Prep
Bootcamp
PSPO I (Professional Scrum Product Owner I) Exam Prep
Bootcamp
PSPO II (Professional Scrum Product Owner II) Exam Prep
Bootcamp
Scaling Agile in Your Organization Bootcamp

SECURITY BOOTCAMPS

Certified Information Systems Security Professional (CISSP) Bootcamp
CompTIA Security+ Crash Course Bootcamp

VIRTUAL TRAINING

Best Practices of Virtual Instructor-led Training (vILT) Bootcamp

SKILLSOFT LEADERCAMPS

ADVANCING WOMEN IN THE WORKPLACE

Forging New Pathways for Women's Careers

ART OF GREAT CONSULTING

The Art of Great Consulting Leadercamp

DIVERSITY, EQUITY, AND INCLUSION

Diversity, Equity, and Inclusion Leadercamps

IN PURSUIT OF RE-

ENGAGEMENT

Overcoming Burnout and Thriving in Turbulent Times
Leadercamp

LEADING HR

Responding To The Pandemic Leadercamp

LEADING IN THE NEW NORMAL

Leading In The New Normal Leadercamp

PRODUCTIVITY & WELLNESS

Productivity & Wellness Leadercamps

SUCCESSFUL DIGITAL TRANSFORMATION

How to Be Successful in Your Digital Transformation Leadercamp

TALENT DEVELOPMENT AND TRANSFORMATION

Talent Development and Transformation Leadercamps

VOLATILE, UNCERTAINTY, COMPLEXITY, AND AMBIGUITY

Leading in a VUCA World

SKILLSOFT LIVE EVENTS

LIVE EVENTS

On-demand Events

SKILLSOFT'S THE EDGE PODCAST

PODCAST EPISODE MENU

The Edge: A Skillsoft Podcast

SOFTWARE CRAFT

SOFTWARE DEV PRACTICES

Agile Project Management Bootcamp
Introduction to Scrum for the Team Bootcamp
Introduction to the Agile Principles and Mindset Bootcamp
PSM I (Professional Scrum Master level I) Exam Prep Bootcamp
Scaling Agile in Your Organization Bootcamp